

Case Noof 20

FEES PAID

LODGEMENT OF CLAIM

\$ Rec No Date / /20

LODGEMENT OF COUNTER/THIRD PARTY CLAIM

\$ Rec No Date / /20

\$ Rec No Date / /20

\$ Rec No Date / /20

APPLICATIONS

\$ Rec No Date / /20

\$ Rec No Date / /20

\$ Rec No Date / /20

ASSESSMENT OF COSTS

\$ Rec No Date / /20

OTHER

\$ Rec No Date / /20

\$ Rec No Date / /20

\$ Rec No Date / /20

REGISTRY AT:	MAGISTRATES COURT OF WESTERN AUSTRALIA (CIVIL JURISDICTION) APPLICATION UNDER CONFERRING ACT FORM 53	Case number: Date lodged: Service type:
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Claimant	Name:		
	Address:	Postcode:	

Defendant	Name:		
	Address:	Postcode:	

APPLICATION MADE UNDER THE FOLLOWING ACT (Give full details)

* Address of land <i>*Dividing Fences Act 1961 only</i>	
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REASON FOR APPLICATION (Give full details)

ORDER REQUIRED (Give full details)

Court Seal

Signature of applicant or lawyer	Date	
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NOTICE OF HEARING	FINANCIAL DETAILS												
TAKE NOTICE that this application has been set down for a listing conference in the Magistrates Court held at: on day the day of 20 am/pm.	<table style="width:100%; border-collapse: collapse;"> <tr><td style="width:80%;">Claim</td><td style="text-align:right;">\$</td></tr> <tr><td>Court fee</td><td style="text-align:right;">\$</td></tr> <tr><td>Service fee</td><td style="text-align:right;">\$</td></tr> <tr><td>Travelling fee</td><td style="text-align:right;">\$</td></tr> <tr><td>Lawyer’s cost</td><td style="text-align:right;">\$</td></tr> <tr><td>Total amount of claim</td><td style="text-align:right;">\$</td></tr> </table>	Claim	\$	Court fee	\$	Service fee	\$	Travelling fee	\$	Lawyer’s cost	\$	Total amount of claim	\$
Claim	\$												
Court fee	\$												
Service fee	\$												
Travelling fee	\$												
Lawyer’s cost	\$												
Total amount of claim	\$												

Address for service			
Contact details	Telephone:	Lawyer’s ref:	Fax:	E mail:

NOTICE TO DEFENDANT

INITIAL APPEARANCE AT A LISTING CONFERENCE	<ul style="list-style-type: none">• A party is not required to attend a listing conference in person if the party's lawyer attends the listing conference.• At a listing conference the Court may direct that the parties immediately attend a pre-trial conference before a Registrar.
HOW TO PREPARE FOR TRIAL	<ul style="list-style-type: none">• Bring all documents, such as contracts, quotes, receipts, cheque books or letters and any other information or material you think will help answer the claim. Photographs may be helpful.• If you have witnesses who can help you state your claim, you should arrange for them to attend the hearing.• If you think you will need an interpreter you must immediately advise the court of the language and dialect you require. Give your name, case number and the date of the hearing.
ADDRESS FOR SERVICE	<ul style="list-style-type: none">• This is the address to which the Court and the claimant will send/serve documents and notices on you.• A document lodged in relation to a case must contain a residential or business address for service or in the case of a corporation, registered office or principal place of business.• To enable a party to serve documents by email or fax, an email address or fax number may be provided in addition to the above.• If a party wishes to change their address for service they must lodge a Form 54 with the court and serve a copy of it on the other parties.

PART C – Applicant’s copy

REGISTRY AT:

**MAGISTRATES COURT OF WESTERN AUSTRALIA (CIVIL JURISDICTION)
APPLICATION UNDER CONFERRING ACT
FORM 53**

Case number:
Date lodged:
Service type:

Claimant	Name:		
	Address:	Postcode:	

Defendant	Name:		
	Address:	Postcode:	

APPLICATION MADE UNDER THE FOLLOWING ACT (Give full details)

*Address of land <i>*Dividing Fences Act 1961 only</i>	
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REASON FOR APPLICATION (Give full details)

ORDER REQUIRED (Give full details)

Court Seal

Signature of applicant or lawyer		Date	
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NOTICE OF HEARING

FINANCIAL DETAILS

TAKE NOTICE that this application has been set down for a listing conference in the Magistrates Court held at: on day the day of 20 am/pm.	Claim	\$
	Court fee	\$
	Service fee	\$
	Travelling fee	\$
	Lawyer’s cost	\$
	Total amount of claim	\$

Address for service
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Contact details	Telephone:	Lawyer's ref:	Fax:	E mail:
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SEE OVER FOR FURTHER INFORMATION

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