

**MAGISTRATES COURT of WESTERN AUSTRALIA
(CIVIL JURISDICTION)
RESPONSE TO GENERAL PROCEDURE CLAIM
FORM 15**

Registry:	Case number:
Claimant	
Defendant	

ADMISSION OF GENERAL PROCEDURE CLAIM

I (full name of defendant)
Tick [✓] appropriate box

- Admit to the total amount claimed and I offer to pay the amount admitted:**
- by way of instalments of \$ _____ per week/fortnight/month commencing on
 (date) _____; **OR**
- in full on or before (date) _____

Un-Liquidated Claim only in excess of \$1000.00

- Admit liability and make application to the Court to determine the amount that should be awarded for the claim.

Signature of defendant responding		Date	
-----------------------------------	--	------	--

INTENTION TO DEFEND GENERAL PROCEDURE CLAIM

I (full name of defendant)
Tick [✓] appropriate box

Intention to defend

- intend to defend the full amount of this claim.
 I admit liability for part of the claim made and intend to defend the balance
 of the claim. I offer the sum of \$ _____ as full satisfaction of the claim.

(See below for application for change of venue)

Application for change of venue

- I wish to make application to the Court for the case to be conducted at
 another place within the state of Western Australia.

Name of place

(See over the page for application)

Signature of defendant or lawyer		Date	
----------------------------------	--	------	--

Address for service
---------------------	-------------------------

Contact details	Telephone:	Lawyer's ref:	Fax:	E mail:

**MAGISTRATES COURT of WESTERN AUSTRALIA
(CIVIL JURISDICTION)
RESPONSE TO GENERAL PROCEDURE CLAIM
FORM 15**

Registry:	Case number:
Claimant	
Defendant	

APPLICATION FOR CHANGE OF VENUE

The defendant makes application to the Court for an order that the proceedings in this case be conducted at the
..... registry of the Court.

AFFIDAVIT IN SUPPORT OF APPLICATION

I of
..... (full name and address)
.....(occupation)

(* Delete as applicable)

having been duly sworn*/affirmed* say on oath*/affirmation the following:

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

SWORN*/AFFIRMED*

at

this..... day of 20.....

in the presence of

.....
Registrar/Justice of the Peace/other authorised witness

**This application will be determined at Magistrates Court held at
onday theday of20.....at.....am/pm**

Unless the court orders otherwise, the attendance of the parties is not required for this application.
In the event attendance is required, the court will give the parties notice.
If you have been served with an application you must, at least three working days before the hearing of the application, lodge and serve a response to the application stating whether you consent or object to the order sought in this application. If you do not consent to the order sought in this application, you must also lodge an affidavit supporting your response and any related application.