

**MAGISTRATES COURT of WESTERN AUSTRALIA  
(CIVIL JURISDICTION)  
RESPONSE TO GENERAL PROCEDURE CLAIM  
FORM 15**

<b>Registry:</b>	<b>Case number:</b>
<b>Claimant</b>	
<b>Defendant</b>	

**ADMISSION OF GENERAL PROCEDURE CLAIM**

I ..... ( full name of defendant)  
*Tick [✓] appropriate box*

- Admit to the total amount claimed and I offer to pay the amount admitted:**
- by way of instalments of \$ \_\_\_\_\_ per week/fortnight/month commencing on  
 (date) \_\_\_\_\_; **OR**
- in full on or before (date) \_\_\_\_\_

**Un-Liquidated Claim only in excess of \$1000.00**

- Admit liability and make application to the Court to determine the amount that should be awarded for the claim.

Signature of defendant responding		Date	
-----------------------------------	--	------	--

**INTENTION TO DEFEND GENERAL PROCEDURE CLAIM**

I ..... (full name of defendant)  
*Tick [✓] appropriate box*

**Intention to defend**

- intend to defend the full amount of this claim.  
 I admit liability for part of the claim made and intend to defend the balance  
 of the claim. I offer the sum of \$ \_\_\_\_\_ as full satisfaction of the claim.

*(See below for application for change of venue)*

**Application for change of venue**

- I wish to make application to the Court for the case to be conducted at  
 another place within the state of Western Australia.

Name of place .....

*(See over the page for application)*

Signature of defendant or lawyer		Date	
----------------------------------	--	------	--

Address for service	..... ..... .....
---------------------	-------------------------

Contact details	Telephone:	Lawyer's ref:	Fax:	E mail:

