

**MAGISTRATES COURT OF WESTERN AUSTRALIA  
CIVIL JURISDICTION  
FACT SHEET 25**

**MEANS INQUIRY  
INFORMATION FOR THE JUDGMENT DEBTOR**

**What is a means inquiry?**

An inquiry conducted in Court to determine if you have the means to pay the judgment debt.

The Court having regard to :

- your income, assets and liabilities and, if applicable, the income, assets and liabilities of your spouse, de facto partner and dependants.
- whether there are, or will be, any earnings that can be appropriated from your employer.
- whether there is, or will be, any debt owing to you by another person.
- the existence, location and value of any property that can be seized and sold.

May make an instalment order or time for payment order

The judgment creditor will examine you.

**Being served with a means inquiry summons**

The means inquiry summons must be served on you, in person, no less than five days before the hearing.

You will also be served with **Form 38 - Statement of Financial Affairs**.

***This form must be completed and brought with you to the Court on the day of the means inquiry.***

**Location of means inquiry**

A means inquiry is held at the registry of the Court where the judgment was given.

You can apply for the means inquiry hearing to be conducted at another registry of the Court.

. Complete and lodge a **Form No. 7 - Application** and supporting **Form 2 – General Form of Affidavits**.

The forms are available on the Magistrates Court website: [www.magistratescourt.wa.gov.au](http://www.magistratescourt.wa.gov.au).

**What happens if I do not attend?**

See Fact Sheet:  
No. 21 - Application

The Court can order the issue a warrant to have you arrested and brought before the Court, if you do not attend.

See Fact Sheet:  
No. 35 - Warrant for Arrest

If you do not have a reasonable excuse for not attending, and you do not obey the summons or refuse to be sworn or answer any lawful questions, you will be guilty of a contempt of Court.

See Fact Sheet:  
No. 37 Contempt of Court

If the judgment creditor fails to appear, you can seek an order for costs.

**What enforcement orders can be made at a means inquiry?**

The following orders can be made:

- time for payment order;
- instalment order; or
- earnings appropriation order.

**Time for payment order**

This requires you to pay the judgment debt, in full, immediately or on, or before, a date set by the Court.

**Instalment order**

This requires you to pay the judgment debt through regular amounts set by the Court.

**Earnings appropriation order**

This requires your employer to pay a portion of your earnings direct to the judgment creditor.

Before an earnings appropriation order can be made, a previous instalment order (see above) must have been disobeyed and cancelled.

See Fact Sheet:  
No. 34 - Earnings Appropriation Order

**Payments**

The judgment creditor will provide you with details of where the payment(s) can be made. The Court cannot accept payment.

It is recommended you obtain a receipt for each payment and keep it as a record of your payments.

***This is a guide only. The content is subject to change. If you are unsure about any of the information in this fact sheet, contact your nearest registry or seek legal advice.***