

**WESTERN AUSTRALIA**

**Form 4**

*Civil Judgments Enforcement Regulations 2005  
(Regulation 107D(1))*

**APPLICATION TO REDUCE FEE**

.....COURT

LOCATION: .....

Court ref number:

|  |  |   |            |
|--|--|---|------------|
| In the Supreme Court / District Court / Magistrates Court  |  | No  | of 2       |
| <b>Applicant:</b>  |  |   |            |
| Fee type for which request is made:  |  |   |            |
| <input type="checkbox"/> Application or request under the <i>Civil Judgments Enforcement Act 2004</i>  |  | <input type="checkbox"/> Registering a judgment in a court under the <i>Service and Execution of Process Act 1992</i> (Commonwealth) section 105(1) |            |
| Concession Card Holder:<br><input type="checkbox"/> Yes <input type="checkbox"/> No  |  | Pension Concession Card No:   | _____      |
|  |  | Health Care Card No:  | _____      |
| Grant of Legal Aid under a legal aid scheme or service:<br><input type="checkbox"/> Yes <input type="checkbox"/> No  |  |   |            |
| <b>Applicant details:</b>  |  | <b>Full Name:</b>   |            |
|  |  | Please indicate your party type:<br><input type="checkbox"/> Individual <input type="checkbox"/> Entity   |            |
|  |  | <b>Address:</b>   |            |
|  |  | <b>Date of Birth:</b>   |            |
| If you are applying for a fee reduction because of financial hardship or in the interests of justice, please give supporting reasons for your request (attach a separate page if required). <u>If the reasons include financial hardship you must complete the information on the following pages.</u> |  |   |            |
| <b>I certify that the above information and disclosures in this form are true and correct.</b>   |  |   |            |
| Applicant's Signature  |  | Dated:  |            |
| <i>*Note: A person who makes a statement or representation in this application that the person knows or has reason to believe is false or misleading in a material particular commits an offence under the Civil Judgments Enforcement Regulations 2005 regulation 101(1).</i>                         |  |   |            |
|  |  |   | COURT SEAL |

**FINANCIAL DETAILS: APPLICANT WHO IS AN INDIVIDUAL**

If the reasons for application include financial hardship, the following sections of the form must be completed by the applicant if the applicant is an individual.

|                            |   |
|----------------------------|---|
| <b>Occupation:</b>         |   |
| <b>Employer:</b>           |   |
| <b>Employer's Address:</b> |   |
| <b>Marital Status:</b>     | <input type="checkbox"/> single <input type="checkbox"/> married <input type="checkbox"/> partner<br><input type="checkbox"/> de facto <input type="checkbox"/> separated |
| <b>Dependants:</b>         | <input type="checkbox"/> dependant wife / husband / partner / de facto<br>____ (number of) dependant children   |

**INCOME AND FINANCIAL ASSETS DETAILS**

| Income / financial assets (net) | Self     | Partner  | Total    |
|---------------------------------|----------|----------|----------|
| Wage / salary / benefit         | \$ _____ | \$ _____ | \$ _____ |
| Money in financial institution  | \$ _____ | \$ _____ | \$ _____ |
| Cash                            | \$ _____ | \$ _____ | \$ _____ |
| Income from investments         | \$ _____ | \$ _____ | \$ _____ |
| Other income                    | \$ _____ | \$ _____ | \$ _____ |
| Money loaned and to be repaid   | \$ _____ | \$ _____ | \$ _____ |
| <b>Total</b>                    | \$ _____ | \$ _____ | \$ _____ |

**EXPENDITURE DETAILS**

| Expenditure                            | Self     | Partner                  | Total    |
|--|----------|--------------------------|----------|
| Rent / Board                           | \$ _____ | \$ _____                 | \$ _____ |
| Mortgage payment                       | \$ _____ | \$ _____                 | \$ _____ |
| Maintenance for dependants             | \$ _____ | \$ _____                 | \$ _____ |
| Food                                   | \$ _____ | \$ _____                 | \$ _____ |
| Utilities (gas / electricity)          | \$ _____ | \$ _____                 | \$ _____ |
| Telephone                              | \$ _____ | \$ _____                 | \$ _____ |
| Water                                  | \$ _____ | \$ _____                 | \$ _____ |
| Rates and taxes                        | \$ _____ | \$ _____                 | \$ _____ |
| Court orders                           | \$ _____ | \$ _____                 | \$ _____ |
| Credit cards/s                         | \$ _____ | \$ _____                 | \$ _____ |
| Other debts (provide details)<br>_____ | \$ _____ | \$ _____                 | \$ _____ |
| <b>Total</b>                           | \$ _____ | \$ _____                 | \$ _____ |
| <b>TOTAL INCOME</b>                    | \$ _____ | <b>TOTAL EXPENDITURE</b> | \$ _____ |

| ASSETS  |   |  | VALUE                                |  |                       |
|---|---|--|--------------------------------------|--|-----------------------|
| House or other property (provide addresses)   |   |  | \$ _____                             |  |                       |
| Motor Vehicles<br>(car, utility, motorcycle,<br>truck etc.)   | 1   | Year:<br>Make:<br>Model:<br>Registration Number: | \$ _____                             |  |                       |
|   | 2   | Year:<br>Make:<br>Model:<br>Registration Number: | \$ _____                             |  |                       |
| Other assets (provide details)  |   |  | \$ _____                             |  |                       |
| <b>TOTAL ASSET VALUE</b>  |   |  | \$ _____                             |  |                       |
| <b>HOME CONTENTS</b> (please complete appropriate box where applicable)   |   |  |                                      |  |                       |
| Television<br>\$ _____  | DVD player<br>\$ _____                          | Computers<br>\$ _____                            | Other electronic devices<br>\$ _____ | Dishwasher<br>\$ _____                         | Microwave<br>\$ _____ |
| Furniture<br>\$ _____   | Collection of coins,<br>stamps etc.<br>\$ _____ | Other collectables<br>\$ _____                   | Other assets<br>\$ _____             | Interest in business<br>or company<br>\$ _____ |                       |
| <b>LIABILITIES</b>  |   |  |                                      |  | <b>TOTAL</b>          |
| Mortgage to:  |   |  |                                      |  | \$ _____              |
| Other to:   |   |  |                                      |  | \$ _____              |
| Time to Pay Order:  |   |  |                                      |  | \$ _____              |
| <b>TOTAL LIABILITIES</b>  |   |  |                                      |  | \$ _____              |
| <b>FINANCIAL DETAIL: APPLICANT WHO IS NOT AN INDIVIDUAL</b>   |   |  |                                      |  |                       |
| If the reasons for application include financial hardship, the following sections of the form must be completed by the applicant if the applicant is an entity. |   |  |                                      |  |                       |
| Income  |   |  |                                      |  | \$ _____              |
| Assets  |   |  |                                      |  | \$ _____              |
| Liabilities   |   |  |                                      |  | \$ _____              |
| <b>TOTAL</b>  |   |  |                                      |  | \$ _____              |